

APPLICATION FOR A HANDICAP PARKING PERMIT

City of Duquesne

Last Name: _____ First Name: _____

Current Address: _____

City: _____ State: _____ Zip: _____

Home Phone _____ Cell Phone: _____

Requested location for sign: _____

Vehicle Make: _____ Model: _____

License Plate #: _____ Color: _____

Do you have a Pennsylvania Handicap parking placard or license plate?_Yes_No

You must provide documentation verifying that you have an unexpired Handicap parking placard, or a Handicap license plate issued by the Pennsylvania Department of Transportation. This may include, but is not limited to, a copy or photo of your placard or plate, or documentation from PennDOT. Did you include such documentation verifying with your application?_Yes_No

Do you have a garage or other off-street parking available to you?_Yes_No

If you have a garage or other off-street parking, you may still qualify for a Handicap parking permit if your off-street parking is not accessible to you because of your mobility impairment. In such a case, you must provide a signed verification from your treating physician or other medical provider identifying why you cannot use the off-street parking due to your mobility impairment. Note: this requirement can be satisfied by attaching a copy of the approved application that you submitted to PennDOT for a "Person with Handicap" registration plate or permanent parking placard, provided the application included the healthcare provider certification required by PennDOT. Did you include this signed verification with your application?_Yes_No

Please provide any other relevant information: _____

Applicant Signature _____ Date _____

Submit this application to the City of Duquesne Tax Office
at:

12 South Second Street
Duquesne, PA 15110

Frequently Asked Questions:

1. What is a Handicap parking permit?

When a resident is issued a Handicap parking permit the City will erect a Handicap parking space in front of the individual's home. This parking space will be erected as close as possible to the individual's front door or, if the front door is not accessible to the resident, to an accessible entrance. Anyone with a state issued Handicap placard or license plate can park in this spot. Anyone without a state issued Handicap placard or license plate who parks in this spot will be subject to a fine.

2. Who is eligible for a Handicap parking permit?

To be eligible for a Handicap parking permit you must be a resident of City of Duquesne with a Handicap that severely limits your mobility, making it difficult or impossible for you to get to your car when your car is parked far from your home.

3. How do I apply for a Handicap parking permit?

To apply for a Handicap parking permit, you must fill out City of Duquesne's "Application for a Handicap Parking Permit." This application must include documentation verifying that you have an unexpired Handicap parking placard or Handicap license plate issued by the Pennsylvania Department of Transportation. To submit the application, you can send or drop it off in person to the City of Duquesne City Tax Office at 12 South Second Street, Duquesne, PA 15110.

4. Where will the parking space be placed?

This parking space will typically be erected as close as possible to the individual's front door. If your front door is not accessible to you, the parking space can be erected by a different entrance that is accessible to you. If this is the case, please note this in your application.

5. Who can park in the parking space?

The Handicap parking space in front of your home can be used by anyone with a state issued Handicap license plate or placard. It is NOT a reserved parking space for your exclusive use. If someone parks in the space and does not have a Handicap license plate or placard, they will be subject to a fine.

6. Do I need to pay for a Handicap parking permit?

Yes. There is a \$35.00 application fee or other cost associated with requesting a Handicap parking permit.

7. Who is responsible for erecting and maintaining the parking space in front of my home?

City of Duquesne will erect and maintain the Handicap parking space in front of your home free of charge. If the sign falls over or you notice a defect in the parking space, please call 412-466-4746 for assistance.

8. My home has a garage can I still get a Handicap parking space in front of my home?

Maybe. If your home has a garage, parking pad, or other off-street parking space you typically will not be eligible for a Handicap parking permit. The City will make an exception where this off-street parking space is not accessible to you *because of your Handicap*. For example, if you have a garage but the only way to get from your garage to your front door is by walking up stairs and you are not able to climb stairs *because of your Handicap*, then you are eligible for a Handicap parking permit even though you have access to a garage. If you have a garage or other off-street parking, but it is not accessible to you because of your mobility impairment your application must include a signed verification from your treating physician or other medical provider stating that your off-street parking is not accessible to you due to a mobility impairment.

9. Do I need to renew my parking permit?

Yes. You need to renew your parking permit every three years starting on the date the permit was issued under Ordinance No. 1524. If you do not renew your permit in a timely fashion, City of Duquesne City will remove the Handicap parking space in front of your home, and you will be required to file a new application.

To renew your parking permit, you need to fill out and submit **City of Duquesne's "Application for Handicap Parking Permit."**

10. What if my application for a Handicap parking permit is denied?

Before denying your application, the City of Duquesne must engage in an "interactive process" with you to determine if an alternative reasonable accommodation is available.

If the City of Duquesne denies your application, you will receive a written notice explaining why your application was denied. You have the right to appeal this decision and receive a hearing before the Council of the City of Duquesne. Council will review your application for a Handicap parking permit and hear any additional information you would like to provide. If the Council denies your application on appeal, you have the right to appeal this decision to court in accordance with Pennsylvania Local Agency Law, 2 Pa. C.S. § 702.