



Our Savior Christian Academy Transcript Request

- *Official Transcripts are sent directly to the recipient.*
- *Parent copies are available but are not considered official.*
- *Charges may apply.*
 - First request – free
 - Multiple requests \$3.00 each.

Return this form to:

Our Savior Christian Academy
1103 S Commercial Ave
Smithville, MO 64089
oursavioracademy@yahoo.com

Student Name: _____

Address: _____

Transferring to OSCA

Name of School or Institution Student is Transferring From:

Address: _____

Email: _____

Phone: _____

Please include:

- ___ Immunization Records
- ___ Birth Certificate
- ___ Transcript / Grade Card
- ___ Standardized Testing Record

- ___ Attendance Record
- ___ Discipline Report
- ___ Accommodation Plan / IEP / 504 Plan
- ___ High School A+ Participation & Hours

Parent or Guardian Signature: _____ Date: _____

Email: _____