

**BOROUGH OF NORTH CALDWELL
ESSEX COUNTY, NEW JERSEY**

**ZONING BOARD OF ADJUSTMENT
REQUEST FOR PROPOSALS AND QUALIFICATIONS**

PLEASE TAKE NOTICE that The Borough of North Caldwell's Zoning Board of Adjustment is soliciting Qualification Statements from interested persons and/or firms for the provision of **Board Attorney** professional services. Said Proposals/Statements will be received by the Zoning Board of Adjustment Secretary no later than December 15, 2020 by 11:00a.m., prevailing time, at 141 Gould Avenue, North Caldwell, New Jersey 07006, after which time said Proposals/Statements will be opened and evaluated.

Professional services qualifications are hereby requested. All Proposals/Statements must be in accordance with instructions in the Request for Qualifications document obtained from the Borough of North Caldwell and must be enclosed in a sealed envelope bearing the name and address of the respondent and the words "RFQ for Professional Services." The envelope must be addressed to Tami Michelotti, Board Secretary, Zoning Board of Adjustment, 141 Gould Avenue, North Caldwell, NJ 07006, and may be delivered by hand, overnight courier or mail. The envelope containing the Proposal/Statement must be received by the Board Secretary by the date and time set forth above. No late Proposals/Statements will be accepted.

Proposal documents may be examined and obtained at the office of the Borough Clerk, 141 Gould Avenue, North Caldwell, NJ 07006, by appointment between the hours of 8:30am and 4:00pm, or at www.northcaldwell.org/purchasing.

All Respondents are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. (P.L. 1975 c. 127 as amended) and N.J.A.C. 17-27-1.1 et seq.

The Zoning Board of Adjustment of the Borough of North Caldwell reserves the right to waive any minor irregularities in or to reject any or all Proposals.

By order of the Borough of North Caldwell Zoning Board of Adjustment.

Tami Michelotti

Borough Clerk, Board Secretary