

**PLANNING BOARD  
RE-ORGANIZATION MEETING  
TUESDAY, JANUARY 3, 2017  
7:30 p.m.**

The North Caldwell Planning Board Re-Organization Meeting of January 3, 2017 was called to order by Chairman Joseph Brower at 7:30 p.m.

1. Chairman Joseph Brower read the Open Public Meeting Notice
2. Pledge of allegiance
3. Roll Call was taken by Planning Board Secretary, Mel Levine.  
Attendance Roll Call:

NAME	PRESENT	ABSENT
Chairman Joseph Brower	X	
Vice Chairman James Campbell	X	
Mayor Joseph Alessi	X	
Councilman Arthur Rees	X	
Member Dr. Carl Spinelli	X	
Member Scott Fishbone		X
Member Mel Levine	X	
1 <sup>st</sup> Alt. Member Joseph Barba	X	
2 <sup>nd</sup> Alt. Member Sandra Nathans	X	
Borough Engineer Frank Zichelli	X	
Attorney John Dusinger	X	

4. Mayoral Appointments to the Planning Board: (no confirmation required)

Mayor Joseph Alessi    Class I    -    Regular Member - 1 year term to expire 12/31/2017  
 Scott Fishbone        -    Class IV - Regular Member - 4 year term to expire 12/31/2020  
 Dr. Carl Spinelli     -    Class IV - Regular Member - 4 year term to expire 12/31/2020  
 Mel Levine            -    Class II    Member, Municipal Official 1 year term to expire 12/31/2017  
 Joseph Barba         -    Alternate # 1 Member - 2 year term to expire 12/31/2018

5. Election of Planning Board Chairman

A motion was made by Mayor Joseph Alessi to nominate Joseph Brower as Chairman of the North Caldwell Planning Board.

Moved by:	Mayor Joseph Alessi
Seconded by :	Member Sandra Nathans

Roll Call Vote:

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Arthur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone				X
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt. Member Sandra Nathans	X			

6. Election of Vice Chairman

A motion was made by Chairman Joseph Brower to nominate James Campbell as Vice Chairman of the North Caldwell Planning Board.

Moved by:	Chairman Joseph Brower
Seconded by :	Member Joseph Barba

Roll Call Vote:

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Arthur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone				X
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt. Member Sandra Nathans	X			

7. Election of Planning Board Secretary: A motion was made by Chairman Joseph Brower to nominate Mel Levine, as Planning Board Secretary.

Moved by:	Chairman Joseph Brower
Seconded by :	Vice Chairman James Campbell

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Arthur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone				X
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt. Member Sandra Nathans	X			

8. Appointment of Planning Board Attorney: A motion was made by Joseph Barba to approve a Professional Services Resolution APPOINTING John R. Dusinberre, Esq. as the attorney for the North Caldwell Planning Board for the year 2017.

Moved by:	Member Joseph Barba
Seconded by :	Member Dr. Carl Spinelli

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Arthur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone				X
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt. Member Sandra Nathans	X			

Mr. Dusinberre, Esq. thanked the Board for their confidence in having him represent the Board and is looking forward to 2017, which will be a busy year for the Planning Board.

**RESOLUTION R-2017-01**

PLANNING BOARD

BOROUGH OF NORTH CALDWELL, ESSEX COUNTY, NEW JERSEY

**A RESOLUTION APPROVING A PROFESSIONAL SERVICES CONTRACT BY AND BETWEEN THE BOROUGH OF NORTH CALDWELL PLANNING BOARD AND JOHN R. DUSINBERRE, ESQ.**

**WHEREAS**, the Borough of North Caldwell Planning Board has a need to acquire the following professional services:

Legal Advice and Representation

**WHEREAS**, John R. Dusinberre, Esq., a member of the firm of John R. Dusinberre, Esq., LLC has submitted a proposed Professional Services Contract (annexed) for the provision of said professional services to be performed during the year 2017; and,

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5, the Chief Financial Officer of the Borough has certified that the subject Contract has an anticipated value that is not in excess of \$17,500.00; and,

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.8 John R. Dusinberre, Esq. has provided to the Borough a written certification that he has not made a campaign contribution that would bar the award of a Contract to him by the Planning Board pursuant to N.J.S.A. 19:44A-20.5 (New Jersey Local Unit Pay-to-Play) and said proposed Contract prohibits the making of contributions in violation of said statute during the term of the Contract; and,

**WHEREAS**, pursuant to N.J.S.A. 19:44A-20.5 the New Jersey Local Pay-to-Play Law and pursuant to N.J.S.A. 40A:11-5(1)(a)(1) of the New Jersey Local Public Contracts Law the Planning Board may enter into said Professional Service Agreement without public bidding under these circumstances;

**NOW, THEREFORE, BE IT RESOLVED BY THE PLANNING BOARD OF THE BOROUGH OF NORTH CALDWELL, COUNTY OF ESSEX, STATE OF NEW JERSEY, AS FOLLOWS:**

1. The appropriate officials of the Borough of North Caldwell Planning Board be and are hereby authorized to enter into the within Professional Services Agreement with John R. Dusinberre, Esq. in the form annexed hereto.

2. The subject Contract is awarded by the Planning Board pursuant to N.J.S.A. 19:44A-20.5 and specifically N.J.S.A. 19:44A-20.8, the New Jersey Local Unit "Pay-to-Play Law", as a Professional Services Contract, in accordance with the provisions of N.J.S.A. 40A:11-5(1)(a)(1) of the New Jersey Local Public Contracts Law.

3. Notice of the award of the within Contract shall be published in accordance with la

4. The within Resolution and subject Contract shall be on file and available for public inspection in the office of the Borough Clerk.

5. This Resolution shall take effect immediately upon passage and publication in accordance with law.

6. Adopted this 3rd day of January, 2017, by a majority of the members of the Board present at such meeting.



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Mel Levine  
Planning Board Secretary

9. A motion was made by Vice Chairman James Campbell to adopt The 2017 Annual Schedule of Meetings.

Chairman Brower noted for the record that member Scott Fishbone arrived at 7:45 p.m.

## RESOLUTION R-2017-02

**WHEREAS**, the provisions of Chapter 231, P.L.1975 require that public bodies provide advance notice to the public of the date, time and location of meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the following schedule of meetings of the Planning Board of The Borough of North Caldwell is hereby adopted for this Calendar Year 2017 and the a copy of this Resolution be forwarded to THE PROGRESS AND STAR LEDGER, and that a copy be posted in the office of the Borough Clerk.

### PLANNING BOARD MEETINGS 2017

Public Body: Planning Board, Borough of North Caldwell  
Location: Council Chambers, Borough Hall, 141 Gould Avenue, North Caldwell, NJ  
Time: 7:30 p.m. for Conference Meetings, and 8:00 p.m. for Regular Meetings  
Day: Monday  
Formal action may be taken at any of the meetings noted

DATE	PURPOSE
January 3	Re-Organization meeting
January 23	Regular
February 6	Conference
February 13	Regular
March 6	Conference
March 20	Regular
April 3	Conference
April 24	Regular
May 15	Conference
May 22	Regular
June 5	Conference
June 19	Regular
July 10	Conference
July 24	Regular
August 14	Conference
August 21	Regular
September 11	Conference
September 25	Regular
October 2	Conference
October 16	Regular
November 6	Conference
November 20	Regular
December 4	Conference
December 11	Regular
January 2 (2018)	Re-Organization meeting (2018)

The Planning Board dates will be observed only in the event an application is received by the Planning Board or at the discretion of the Chairman. In the event additional meetings are required, notice will be provided in accordance with Chapter 231.

Adopted the 3<sup>rd</sup> day of January 2017 by a majority of the members of the Planning Board present at such meeting.

Moved by:	Vice Chairman James Campbell
Seconded by :	Member Scott Fishbone

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Athur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone	X			
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt. Member Sandra Nathans	X			

  
 Mel Levine  
 Planning Board Secretary

10. Chairman Brower asked for citizens to be heard. There were no citizens present.

11. The Chairman asked if any Board members had any issues they wanted to discuss since the next Planning Board meeting will be Monday, January 23, 2017, and we will be hearing the application from K. Hovnanian at North Caldwell IV, LLC. The sub-committee met and found the application incomplete, but the application was resubmitted, and deemed complete. The Board has been given the plans and resubmitted application.

Mr. Dusinger, Esq. updated the Board on the Borough's acquisition of the Walker property, on Friday, December 23, 2016. He also noted that with respect to the Hilltop Parcel 3, the first Section One map has been filed, creating the affordable housing lot. The Borough of North Caldwell is expecting the deed for the five (5) acre tract to the Borough for affordable housing in the coming weeks.

12.. Motion was made to adjourn meeting.

Moved by:	Vice Chairman James Campbell
Seconded by :	Member Scott Fishbone

MEMBER	YES	NO	ABSTAIN	ABSENT
Chairman Joseph Brower	X			
Vice Chairman James Campbell	X			
Mayor Joseph Alessi	X			
Councilman Arthur Rees	X			
Member Dr. Carl Spinelli	X			
Member Scott Fishbone	X			
Member Mel Levine	X			
1 <sup>st</sup> Alt. Member Joseph Barba	X			
2 <sup>nd</sup> Alt .Member Sandra Nathans	X			

Respectfully submitted,



Mel Levine  
Planning Board Secretary

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