

Board of Fire Commissioners

- Seat (5) Ebson Parrish Chair
- Seat (2) Linda O'Connor Vice Chair
- Seat (4) Betty Stewart Secretary
- Seat (1) Kellie Stoddard Treasurer
- Seat (3) Francis Parrish



**Duette Fire “and” Rescue District
Manatee County, Florida**

35800 State Road 62, Duette Florida 34219
Ceburn Parker Fire Chief
Maggie Mooney District Attorney

THIS IS A MEETING OF THE DUETTE FIRE & RESCUE DISTRICT BOARD OF FIRE COMMISSIONERS. AS SUCH, ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND. THE COMMISSION IS AUTHORIZED TO ENACT REASONABLE POLICIES TO ENSURE THE ORDERLY CONDUCT OF THIS MEETING. ACCORDINGLY, ANY PERSON WHOSE SPEECH OR CONDUCT DISRUPTS THE BUSINESS OF THIS MEETING WILL BE ASKED TO LEAVE.

BOARD OF FIRE COMMISSIONERS REGULAR MEETING MINUTES

August 1st, 2023, 7:00 PM - Commission Chambers, 35800 State Road 62, Duette Florida 34219

1. Call to Order, Roll Call, Pledge of Allegiance & Invocation

A. Meeting called to order by Commissioner Ebson Parrish at 7pm, roll call – all commissioners were present, pledge and invocation by commissioner Betty Stewart.

2. Proclamations, Commendations & Special Presentation

A. None

3. Public to be Heard,

A. No one from public present

4. Any Additions or Deletion of Agenda Items.

A. None

6. Approval of Consent Agenda

A. **Fire Board Meeting Minutes** – June minutes were read by commissioner Betty Stewart. There was no July commission meeting.

B. **Treasurers Report** - Treasurer report by Kellie Stoddard a discussion ensued between the fire chief and commissioners about the actual amount available for reserves.

C. **Fire Chief’s Report.** Fire Chief Rocky Parker was available by phone only could not provide a statistical fire chief’s report.

D. A motion was made to accept the Consent Agenda by Kellie Stoddard and seconded by Betty Stewart.

7. Regular Agenda

A. **Unfinished Business**

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- 1) **Performance Review** - Fire Chief Parker stated the review was almost completed and a discussion ensued between the fire chief and commissioners about the additional items left.
- 2) **Mosaic** – The chief was given approval in June to meet with Mosaic reference fire assessment rates. After speaking with the district attorney it was decided to not discuss rates to Mosaic rather research a district wide ad valorem tax. A discussion ensued between the commissioners and fire chief it was decided to wait for an ad valorem referendum until next year. Fire Chief Parker is meeting with Mosaic on August 10th to see how they may be able to assist with an ALS program.

B. New Business

- 1) **Assessment 23-24** - As a result of the State Performance Review Audit the fire assessment roll was audited which found many parcels incorrect or improperly assessed. All corrections were made to each parcel increasing the budget for 23-24 365,000.
- 2) **Review and Approval of Property Owner Notifications** – Due to the assessment corrections it is necessary to notify residents by letter to inform them of the correction made because of the audit with their TRIM notice. A motion to approve the letter was made by commissioner Kellie Stoddard and seconded by Linda O'Connor, and the letter was signed by all fire commissioners.
- 3) **Reserves and Investment in Duette** – Fire Chief Parker asks the commissioners for an investment into the Duette Fire District from reserves of \$124,100 for:
 1. Building repairs including the roof, bay floor, new AC unit and a sign for out front with bids totaling \$47,600.
 2. Vehicle repairs for Tanker 1614 and the ATV RZR assigned by Florida Forestry totaling \$35,000.
 3. A request to purchase a trailer with bids at \$6500 to carry the ATV RZR.
 4. A request for \$15,000 to purchase compliant turnout gear.
 5. A request for \$14,000 to purchase compliant fire hose.
 6. A request for \$6000 to purchase computer Toughbook's for EMS reporting.

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A discussion ensued between the fire chief and the commissioners on each item and that the commissioners could chose all the listed items, a combination of or reject the request and it would be added to the budget amendment resolution. A motion was made by Linda O'Connor and seconded by Commissioner Betty Stewart to approve the entire amount for all items of \$124,100 from reserves.

- 4) **Budget Amendment Resolution** – Resolution 2023-4 which amended the 22-23 budget line items and added the investment into Duette from reserves of \$124,100. The line items were reviewed by the fire chief and the commissioners and a discussion ensued. A motion was made by Linda O'Conner to approve the resolution and it was seconded by commissioner Betty Stewart.

10. Public to be Heard.

- A. No one from the public was present to be heard.

11. Board of Fire Commissioners Comments.

- A. None

12. District Attorney Comments.

- A. Not Present

13. Fire Chief Comments.

- A. Fire Chief Parker was prepared to take calls from the public reference the assessment notification.

14. Determination of Excused Absences.

- A. None

15. Next Meeting

- September 5th, 2023, 7:00 PM - Commission Chambers, 35800 State Road 62, Duette Florida 34219

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16. Adjournment. A motion was made by Kellie Stoddard to adjourn the meeting and seconded by Commissioner Betty Stewart at 7:40pm.

No verbatim record by a certified court recorder is made of these proceedings. Accordingly, any person who may seek to appeal any decision involving the matters noticed herein will be responsible for making a verbatim record of the testimony and evidence at these proceedings upon which any appeal is to be based (see Section 286.0105 Florida Statutes).

In accordance with the American with Disabilities Act and Sections 286.26 Florida Statutes, persons needing special accommodations to participate in this proceeding should contact the Fire Chief's Office at 941-776-9900 seventy-two (72) hours in advance of this meeting.