

## **DUETTE FIRE & RESCUE DISTRICT COMMISSION MEETING**

October 4, 2022

Meeting was called to order by Kellie Stoddard at 7:20pm, opened with pledge and prayer lead by Betty Stewart-Bacon.

Present: Kellie Stoddard, Frances Parrish, Betty Stewart-Bacon, Chief Jim Leonard, Deputy Chief Rocky Parker, guest: Ebson Parrish.

September minutes were read by Betty-Stewart-Bacon, Kellie Stoddard motioned to accept as read, 2<sup>nd</sup> by Frances Parrish, so carried.

Treasurers report: as of last month.....\$246,860.15. Betty Stewart-Bacon motioned to accept report as presented, 2<sup>nd</sup> by Frances Parrish, so carried.

Kellie Stoddard opened a new account with Bank of America for impact fees with checks of 1,000 and 1,244 and applied for a credit card in her name. Because of Hurricane Ian a complete up to date report will be available next meeting.

Chiefs Report: Because of Hurricane Ian the State issued a Declaration of Emergency Response to allow for reimbursement of any associated costs. Department will consider a satellite phone for better communication during emergencies. The station suffered some minor water damage so Chief Jim Leonard will look into estimates to upgrade windows and strengthen building. Department stopped responding to the hurricane at 7pm for everyone's safety. Deputy Chief Rocky Parker and a crew cleared Duette Road of resulting fallen trees and debris. Department assisted in providing water for Myakka area. For full report see attachment.

September 27<sup>th</sup> in an emergency session the commission voted and passed a LOCAL DECLARATION OF EMERGENCY, HURRICANE IAN. See attachment.

Old business: Air conditioner on north side of building went out, after considering cost of repair on a 12yr old unit a motion was made by Kellie Stoddard for Parrish Heating and Cooling to replace the out-dated unit with a new unit, 2<sup>nd</sup> by Betty Stewart-Bacon, so carried.

A notification was placed in the North River News regarding Commission Seat 5 availability.

It has been brought to the attention of DFRD, Immokalee Fire District will not have to participate in the Performance Review, it is being further looked into before we proceed.

New Business: the ALS program requires a designated vehicle, Deputy Chief Rocky Parker is looking into a State Contract, Cash or 3yr Lease To Purchase Program where the district can purchase a ¾ ton Chevrolet, 4 wheel drive for \$37,000.

No public comments.No correspondence.

Betty Stewart-Bacon motioned to adjourn at 8:03pm

Respectfully submitted by Betty Stewart-Bacon, secretary

*Chiefs report will be included in Nov. min.*

## **DUETTE FIRE & RESCUE DISTRICT COMMISSION MEETING**

October 4, 2022

Meeting was called to order by Kellie Stoddard at 7:20pm, opened with pledge and prayer lead by Betty Stewart-Bacon.

Present: Kellie Stoddard, Frances Parrish, Betty Stewart-Bacon, Chief Jim Leonard, Deputy Chief Rocky Parker, guest: Ebson Parrish. Excused: Linda O'Connor.

September minutes were read by Betty-Stewart-Bacon, Kellie Stoddard motioned to accept as read, 2<sup>nd</sup> by Frances Parrish, so carried.

Treasurers report: as of last month.....\$246,860.15. Betty Stewart-Bacon motioned to accept report as presented, 2<sup>nd</sup> by Frances Parrish, so carried.

Kellie Stoddard opened a new account with Bank of America for impact fees with checks of 1,000 and 1,244 and applied for a credit card in her name. Because of Hurricane Ian a complete up to date report will be available next meeting.

Chiefs Report: Because of Hurricane Ian the State issued a Declaration of Emergency Response to allow for reimbursement of any associated costs. Department will consider a satellite phone for better communication during emergencies. The station suffered some minor water damage so Chief Jim Leonard will look into estimates to upgrade windows and strengthen building. Department stopped responding to the hurricane at 7pm for everyone's safety. Deputy Chief Rocky Parker and a crew cleared Duette Road of resulting fallen trees and debris. Department assisted in providing water for Myakka area. For full report see attachment.

September 27<sup>th</sup> in an emergency session the commission voted and passed a LOCAL DECLARATION OF EMERGENCY, HURRICANE IAN. See attachment.

Old business: Air conditioner on north side of building went out, after considering cost of repair on a 12yr old unit a motion was made by Kellie Stoddard for Parrish Heating and Cooling to replace the outdated unit with a new unit, 2<sup>nd</sup> by Betty Stewart-Bacon, so carried.

A notification was placed in the North River News regarding Commission Seat 1 availability.

It has been brought to the attention of DFRD, Immokalee Fire District will not have to participate in the Performance Review, it is being further looked into before we proceed.

New Business: the ALS program requires a designated vehicle, Deputy Chief Rocky Parker is looking into a State Contract, Cash or 3yr Lease To Purchase Program where the district can purchase a ¾ ton Chevrolet, 4 wheel drive for \$37,000.

No public comments.No correspondence.

Betty Stewart-Bacon motioned to adjourn at 8:03pm

Respectfully submitted by Betty Stewart-Bacon, secretary

*Betty Stewart-Bacon*  
*Kellie Stoddard*

## Duette Fire and Rescue District

### Chief's Report – November 1, 2022

All apparatus, except Engine 1611, are in service. Engine 1611 went out of service due to a mechanical issue earlier today, while responding to an incident on Duette Road. Reserve Engine/Tanker 1612 will serve in place of it in the interim.

The station generator remote fuel pick-up is not functioning correctly and needs to be evaluated. Generator operates as it should, we just need to manually fill the on-board fuel tank vs automatic refill. I will be scheduling PM for the generator after December 1.

All the locks in the building have been re-keyed. If any Commissioners would like a set, please let me know and I will provide one for you. Exterior doors are now on the same key, the Commission office, Chief's office, Captain's office, and the telephone equipment room are keyed alike. All other interior locks are keyed alike. The front door combination will be changed in the next couple of days.

After hurricane Ian, I notified our insurance carrier that we had some leaks in the roof caused by high winds. I met with a representative of Pat Carlton Construction to show them where the leaks were visible inside. They will come back with a crew, and equipment, to go over the exterior in detail to determine the problem locations, and the best solution to resolve the leaks.

As previously noted, we purchased a satellite phone for District use in future emergencies. The vendor credited the amount of the phone we rented during Ian to the purchase price.

We will be collecting data for the direct expenses, repairs etc. connected with hurricane Ian.

A draft of an interlocal agreement for Manatee County to collect permit and inspection fees has been submitted for review by the County. Once implemented, the initial permitting and inspection fee will be collected along with the building permit fees, by the County. Some permits, and re-inspections will still be collected directly by the fire District.

Reminder that the General Election is November 8, 2022 and the Duette fire station is the polling place for Duette.

#### Since the September 6, 2022 report, we have responded to 14 incidents

September 9, 2022 – 11880 US 301, Natural gas pipeline leak, Mutual aid to Parrish.

September 9, 2022 - #5800 SR 62, Laceration, drive up to station.

September 10, 2022 – SR 62 at SR 37, Vehicle accident.

September 17, 2022 – 32000 Blk SR 62, Vehicle accident.

September 18, 2022 – SR 37 at 4 Corners, Vehicle accident

September 24, 2022 – 34000 SR 62, Smoke investigation, grass fire in solar field.



September 26, 2022 – 7940 Bunker Hill Road, Fire alarm.

September 30, 2022 – 30723 SR 62, Vehicle accident.

October 1, 2022 - 33010 86<sup>th</sup> Street, Outside fire.

October 2, 2022 – 6865 Keentown Road, Outside fire.

October 3, 2022 – 35800 SR 62, Allergic reaction, drive up to station.

October 23, 2022 – 7945 Bunker Hill Road. Brush fire.

October 23, 2022 – Brdley Road, Sick person.

October 29, 2022 – Keen Cemetery Road, Fall with injury.

Change of Fire District Command will take place the evening of December 6, 2022. I will step down as Chief, appointing current Deputy Chief Parker as my replacement. I will remain in the position of Deputy Chief to assist Chief Parker during the transition. It has been my great honor, and privilege to serve the Community, the fire District, and the Duette Volunteer association as Chief since October of 2001. I am confident that Chief Parker will continue to expand and improve the level of service to our community.

Respectfully submitted,

Jim Leonard, Chief