

THE WOODLOCH TOWN COUNCIL HELD A REGULAR MEETING ON MONDAY,
FEBRUARY 12, 2018 AT 7:01 PM.

1. Call to Order
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America
3. Roll Call Present at the meeting were: Mayor, R. Leino Jr., Aldermen M. Greening, R. Ray, Marcus Leal. Quorum was established
4. Pause was made to swear in Marcus Leal to established Quorum as C. Brown and L. Montgomery were both absent. Marcus Leal was sworn in by Mayor, R. Leino Jr.
5. Discussion and approve of minutes from special meeting held Friday, February 9, 2018. Motion to approve was made by Alderman R. Ray and seconded by M. Greening. 4 ayes, 0 nays. Motion passed
6. Consider and approve adding Mr. John Lohmann as Alderman 1 as Mayor, R. Leino Jr. received a letter of resignation from C. Brown turning in her resignation from Alderman Position 1. Mr. John Lohmann introduced himself and was welcomed by all present. Motion to approve was made by Alderman M. Greening and seconded by R. Ray. 4 ayes, 0 nays. Motion passed
7. Pause was made to swear in Mr. John Lohmann as Alderman 1 and was sworn in by Mayor, R. Leino Jr.
8. Monthly Reports
 - A. Financial - Presented by Mayor R. Leino Jr. and discussed with council.
 - B. Ad Valorem Activity - Presented by the Tax Assessor - Guy Griscom
 - Collections for January 2018 - \$7,616.80 YTD: 30,706.33 \$12,414.86 Back taxes due: \$12,414.86 which \$10,305.49 is for 2017 taxes. Not as high as previous years but because of the flood this is understandable. Have provided back taxes information to title companies so we should be receiving more payment. Due date for January 31, 2018
 - C. Public Works – Operations - Jason Sessum
 - Historical Water Pumpage 1,384.500 High number due to a pipe freeze that needed repair
 - In process to provide electronic registers. Having problems with RG3 as they have a screw that needs a special tool which is stripped and needs replacement. Working on resolving this issue.
 - Exceeded ammonia average and will have a violation on that
 - 2016 The Town of Woodloch was required to take a Lead and Copper samples but they were rejected because proper paper work was not done to remove the Whispering Oaks addresses that no longer exist and the State did not allow to replace the three addresses with new ones. The results of the rejection resulted in having to send out public notice to residents. All the information along with letter was emailed to the Previous Mayor by Jason, but nothing was done and notices did not go out which resulted in a violation with the State. This week we were able to submit information that notices were sent out and were able to clear one part of the Lead & Copper violation. We have to send out public notice and once it is mailed we will clear the rest of the Lead and Copper violation
 - Because we didn't not turn in the samples in 2016 we remained in violation, the town was required to turn in samples in 2017 due by September 2017 which was not done because of the

flood. Jason notified the State and explained that samples were not collected due to the flood. Once we collect samples for 2018 which are due between July-September 2018 we will be able to clear the Lead & Copper violation. Jason will ensure they remove the 3 addresses for Whispering Oaks

- 2016 State generates CCR (Consumer Confidence Report) due to every resident, Jason provided the information to previous Mayor in July 2016 and CCRs notices did not go out which resulted in a CCR violation. We have mailed every customer a copy of the CCR this week and now we are no longer in violation

D. Engineering – Presented by Michael Mathena – Engineer

- Submitted the TPDES Permit Applicate to the Texas Commission on Environmental Quality (“TCEQ”). Application is being reviewed by the TCEQ
- Will work with Mayor to submit the paperwork to the Texas Water Development Board (“TWDB”) to make Light Point Consulting Engineers, the Engineer for the Project. Working on the design for the Pressure Tank No. 1. Design ready to submit to the TWD by the end of February
- TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund Intended Use Plan. Submitted an Intended Use Plan loan to replace the Wastewater Treatment Plant. The IUP was submitted at the beginning of February 2018 and will hear back from the TWDB by May, 2018
- Submission

9. Discuss and Approve Accounts Payable - Presented by Mayor, R. Leino Jr.

Motion to approve was made by Alderman R. Ray and seconded by M. Greening. 4 ayes, 0 nays. Motion passed

10. Break from general meeting to hold special agenda items concerning Election by the Town Attorney. Presented by Jonathan D. Polley, Attorney

- Review and approve Contract for Election Services to be conducted by Montgomery County
- Review and approve Joint Election Agreement with Montgomery County
- Authorize payment to Montgomery County for the joint election
- Adopt Ordinance Calling the 2018 General Election

Motion to approved by Alderman R. Ray seconded by M. Leal. 4 ayes, 0 nays. Motion passed

Special agenda adjourned

11. Consider, discuss and approve Authorizing Mayor Ralph Leino Jr. to begin the Professional Services Procurement Process for the Texas CDBG BR Grant for GLO Funds for the 2016 Tax Day Flood – Presented by Michael Mathena.

- Applying for a \$720,000 grant that the Town of Woodloch can potentially have due to the 2017 Harvey flood. There is a need to obtain the services of a Grant writer and engineer to start the process to secure this grant. They will work closely with the town on this process. The grant money can be utilized for repairs of roads, sewage system, drainage system and help to prepare for future floods.
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Motion to approved by Alderman J. Lohmann seconded by M. Leal. 4 ayes, 0 nays.
Motion passed

12. Citizen Comments. None

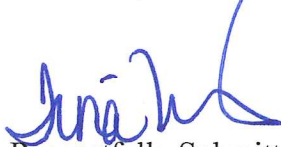
11. Other Business

- Notify the City Council of the use of Rhino Custom Computers by Carlos Floyd as our new IT representative, that is to include security cameras and yearly IT support
- Notify the City Council of the redesign of the Town of Woodloch's Website to be contracted by Craig Ludrick
- We will be moving the Town of Woodloch into the digital age, where things are trackable and everything will be transparent. Banking and financing will also be moving to an online portal that can be accessed by the Mayor, City Council and the Secretary. This will give the secretary more time to become current in all other areas where we are running behind

Pause to agenda was made as Mayor, R. Leino Jr. was handed an envelope containing a letter of resignation by Alderman R. Ray resigning from the City Council Position 5

12. Adjournment

Motion to Adjourn made by Alderman, M. Leal and seconded by M. Greening. 4 ayes, 0 nays. Motion passed. Meeting adjourned at 8:00 p.m.



Respectfully Submitted,
Tina Williams
City Secretary

Assisted by,
Carmen Loor,
(Temporary Office Assistant)