

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON MONDAY, DECEMBER 14, 2020 AT 7:00 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: G. Mink, A. Rutherford, Christopher Waddle, M. Greening, Quorum was established.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)
D. Lincoln: I do not know if you have noticed that in the horseshoe there has been a truck parked there. Mayor Leino responded that he has spoken to the owner of the commercial truck and told him that if he continues to do this the vehicle will be removed. DL: The other thing I was concerned about is that we have changed grant companies. Was there a request for professional services for that? Mayor Leino responded that the town had already done this. Three requests were sent out and Public Management responded. We have followed a check list for the process of replacing the grant writers.
5. Approval of all previous month's minutes.
Motion to approve last month's minutes made by Alderman A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed.
6. Election update
 - a. Notice of posting deadline to file applications for a place
 - b. on the ballot for May 1, 2021 Elections for Alderman Positions 1, 2 & 3 was posted in Town's window and on Town's Facebook account.
 - c. Filing date to file applications was announced. Start on Dec 14, 2020 and ends on February 12, 2021 by 5:00 pm.
 - d. Applications were hand out and extras were available for the public.
 - e. May 1, 2021 Elections are for Alderman Positions 1, 2 & 3.
7. Monthly Reports
 - A. **Financial** – Mayor Ralph Leino General Fund Total Income: \$2,113.79 Total Expense \$2,459.03 Utility Fund total income \$21,969.17 with Expenses of \$17, 703.49.
 - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. Total tax collection for the month of 11/01/2020 \$1,330.97. Total tax collection for 10/01/20-11/30/2020 \$2,799.60. In order for home owners to get credit with the IRS, taxes must be paid by Dec 31, 2020. There is one property on Woodloch qualifies for a 100% disable veteran exemption, Mr. Griscom gave Mayor Leino a copy of tax statement. This is the first time we have this. There have been some that have a lower % of the value 15%, 20%. The total amount is exempt, the value is around 179K.. We are still waiting for more that are pending.
 - C. **Public Works** – Operations – Presented by Mayor Leino. The meter is still broken the water reports will be inaccurate, we tried to switch to well#2 to be able to monitor pumpage numbers more accurately but it caused major odor issues through the system. We had to go back to well #1 and that has a reverse effect on my reports. The register is on order and I resent the email today to try and expedite that order. 27% capacity still under the permit allowances.
 - D. **Engineering** – Presented by Mike Mathena

1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed in the 1-year warranty period.

2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.**

We are revising the drawings to reflect the value engineering changes, and changes made during the last bidding process. We are planning to begin advertising again in early January 2021.

3. **Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen.** This project is on hold until after the WWTP contract has been awarded. Will work on generator first and if there is any money left then next is the lift station.

4. **TxCDBG Grant – Sanitary Sewer and Manhole Rehab** We have scheduled the pre-construction meeting for December 16th. We will issue the Notice to Proceed for the rehabilitation at that meeting.

5. **Pressure Tank No 2 Recoating other half on item No. 1**

The TWDB has reviewed the project and offered a few comments on bidding the project we have responded to their comments and should be ready to solicit bids in early January.

The last item was not listed on here, I mentioned last months that we would to talk to the Water Board about another 200K award. Had a talk with the Water Board about two weeks ago and they stated that there are no more funds available. We can try again April 2021. We will apply but we will not be available to get this grant until the beginning of 2022. But we can apply for loan forgiveness this will be for the Water system this is something we can talk about we are evaluation that and will let you know.

8. Consider, Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman A. Rutherford and seconded by Alderman m. Greening. 4 ayes, 0 nays. Motion passed.

9. Consider, Discuss and Approve official November 3, 2020 Election Results certified by Montgomery county. Motion to approve made by Alderman G. Mink and seconded by Alderman C. Waddle. 4 ayes, 0 nays Motion passed.

10. Consider, Discuss and Approve a resident nominated by council for appointment to Alderman position 4.

B. Hackleman has turned down the nomination. The process now is for the Council member to recommend a council. C. Waddle recommended Mr. Nick. Mr. Nick (could not hear last name. introduced himself. R. Leino asked Nick if he would accept nomination but this item was tabled as resident nominated has only been a resident for two months and 6 months are needed to qualify to be nominated.

Item tabled.

11. Closed Executive Session. (yes)

12. Other Business

A. Information regarding a town's attorney: Request to enter into a 90 probational period for Keith Gilbert of Gilbert Group. Motion made by C. Waddle and seconded by Alderman G. Mink. 4 ayes, 0 Nays. Motion Passed.

3. GLO Tax Day/Memoria Day Flood Relief (Wastewater Treatment Plant Phase I)

The design for Phase 1 of the WWTP is scheduled to be completed by the end of January. However, we are not sure the site for the proposed WWTP is suitable, until after the Archeologist has completed their study. We have a conference call this Thursday with the TWDB and the GLO to discuss progress and the Archeology study.

7. Discuss and Approve Accounts Payable - Presented by Mayor, R. Leino Jr.

Motion to approve Accounts Payable was made by Alderman M. Greening and seconded by Alderman B. Hackleman. 4 ayes, 0 nays. Motion passed

8. Discuss, consider and approve a resolution to designate authorized signators for the Hurricane Harvey-Infrastructure CDBG Disaster Recovery program contract 20-065-040-C121.

Motion to approve made by Alderman: A. Rutherford and seconded by Alderman: G. Mink. 4 ayes 0 nays. Motion Passed

9. Discuss, consider and approve a resolution adopting required CDBG-DR Civil Rights policies.

Motion to approve made by Alderman: M. Greening and seconded by Alderman: A. Rutherford. 4 ayes, 0 nays. Motion Passed.

10. Proclaim April as Fair Housing Month

Motion to approve made by Alderman: B. Hackleman and seconded by Alderman: M. Greening. 4 ayes, 0 nays

11. Closed Executive Session


12. Other Business

- Consider, discuss, a resident's request for an exemption of current building permit fees
Comment from D. Lincoln: I reviewed the permits and noticed that several applicants only paid the \$17. I am not asking for an exemption and called Polley's attorney's office on Dec 3rd and verify the validity of the website and did not get a response but I verify that everything on the website is valid. Did see the notification on an Agenda but this was not an action item. You also threatened me and the contractor with a lawsuit.
- Discussion and deliberation of matters regarding social media
- Discuss, deliberate on matters concerning franchise fees and payments

13. Adjournment

Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. 8:47 PM

Respectfully Submitted,



Carmen Loor
City Secretary