

THE WOODLOCH TOWN COUNCIL HELD A RESCHEDULED REGULAR AGENDA MEETING ON
FRIDAY, AUGUST 14, 2020 AT 7:00 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: G. Mink, A. Rutherford, Christopher Waddle, M. Greening, Quorum was established. Absent: Belinda Hackleman.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)
D. Lincoln comments regarding Texas Statutes, Writs under duress, enforced per R Leino. DL: When I stand up here, I try not to be a pain, I try to educate. The Texas Statutes really governs what towns can do in one of the things I would hope this council would have done if you payed attention to the local government. It also tells us when we are supposed to hold public hearings. One of the things that was not done was hold a public meeting for the budget and I just want to throw that out there. I just want to educate the town and let you know that TML does provide handouts for council members and Mayors and they are free. These handbooks are good to read for everybody. Mayor Ralph informed Ms. D Lincoln that we would have done that but couldn't be done due to the fact that the budget had to be done first in order to adopt the tax rate per our tax collector, Mr. Griscom and had to be done this month. Having this time constraint, the Town had no choice but to proceed. We will do so in the next couple of months.
5. Approval of all previous month's minutes.
Motion to approve last month's minutes made by Alderman A. Rutherford seconded by Alderman: C. Waddle.
4 ayes, 0 nays. Motion passed.

6. Monthly Reports

- A. **Financial** – Mayor Ralph Leino (presented by Mayor Leino) General Fund \$211.50 Total Expense \$2,096.41 Utility Fund total income \$72,432.91 with Expenses of \$64,182.96. The big numbers had to do with Technology, lift station and this reflected April 30th to July 31, 2020 not just July.

Council also discussed extending waving late fees and making payment arrangements for those affected by Covid19 until further notice. Will put in the Agenda for next council meeting to assist customers who need help.

- B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. Total tax collection 10/01/19 to 06/30/2020 \$28,456.21. Total tax collection 10/01/19-07/31/20 \$29,611.27. Total 2019 Taxes Collected YTD \$22,550.74. Delinquent Taxes \$3,826.25. Total Collected YTD \$26,376.36. We have mailed statements to all delinquent accounts s of the first. We put in the delinquent statement how much is owed including interest and penalties. It turns out that after July only 1% per month gets charged, no more penalty, it is strictly interest. We Received some payments in July. Customers are responsible to inform themselves of what are penalties and charges. It is beginning to smooth out as it always does as we approach the end of the year. The Mayor inquired about the house next to him that has been abandoned. He found out that this has been in hold for 5 years as it is on an equity loan status and the house will sit there until the bank does a review that it can take up to two or more years or the county takes it over for back taxes owed. Woodloch should wait because all the fees would fall to the Town, so it is best to wait was the advice given by Mr. Griscom.
- C. **Public Works** – Operations – Presented by Mayor Ralph Leino. Within permit and no excursions for the month of July with an 88% accountability. Total pumpage for July 2020 2,36,000 gallons and \$1,686,000 gallons were billed. Flushing and leaks 350,000 because water main break in S Woodloch. There was a complaint about cloudy water during this leak and after Operations conducted an investigation it was found that the water was safe to drink and there was no need for boil water notice.

Operations followed TCEQ guidelines and provided all the information TCEQ needed. Report came back from TCEQ that no further action was needed.

D. Engineering – Presented by Mike Mathena

1. Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness) – The contractor has moved onsite and has removed the existing pressure tank and foundation. They have poured back the new foundations and started the piping work. The new tank is scheduled to be delivered in early September/Early October. Attached is Pay Estimate No. 2 in the amount of \$5,400. This work represents the demolition of the existing tank.

2. TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.

We have submitted the final drawings to both the TWDB and Grantworks for reviews. We have a couple of additional comments from TWDB to make. We are waiting on any comments from Grantworks. Once we have the comments addressed, we anticipate starting advertising in late August or early September.

3. Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen. The electrical engineer has completed the preliminary design of the electrical components for the WWTP. With that complete, they are moving forward with designing the generator for the WWTP. Once that design is complete, we can then move on to approvals.

We are working on the design to help make the lift station more flood resistant.

4. TxCDBG Grant – Sanitary Sewer and Manhole Rehab. Grantworks has reviewed the sanitary sewer rehabilitation project and offered a couple of comments. Grantworks will be working with the GLO to secure authorization for advertising. We should be advertising in early September.

Mayor put it to the City council to authorize Light point Engineering to put up bidding for line item 3 and 4 to authorize Light Point engineering to bid for the waste water treatment plant & sewage man-hole rehab. Motion to approve made by Alderman A. Rutherford and seconded by Alderman G. Mink. 4 ayes, 0 nays Motion Passed.

7. Consider, Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman M. Greening and seconded by Alderman m. Greening and seconded by Alderman A. Rutherford. 3 ayes, 0 nays. Motion passed.

8. Consider, Discuss and Approve canceling the Woodforest Bank CD account and open a new CD account with Texas First Bank.

Motion to approve made by Alderman A. Rutherford and seconded by Alderman M. greening. 4 ayes, 0 nays Motion passed.

9. Consider, Discuss and Approve a 4% cost of living pay increase for the city secretary.

Motion to approve made by Alderman M. Greening and seconded by Alderman C. Waddle. 4 ayes, 0 nays. Motion passed.

10. Consider, Discuss and Approve adopting the new proposed 2021 City/Utility Budget. Council asked the Mayor to add revenues on the next budget and make an amendment to approve the new budget with revenues listed. Mayor agreed to do so.

Motion to approve made by Alderman M. Greening and seconded by Alderman G. Mink. 4 ayes, 0 nays. Motion Passed.

Mayor made the recommendation to take a vote to accept Mr. Griscom's recommendation the no new revenue tax by adapting the Tax Revenue #2020-8-14 for no-new revenue tax which must be adapted before the tax rate can be adapted.

Motion to accept the certified estimate of the 2020 tax role for the Town of Woodloch for the no new revenue at \$.3444 at every \$100 property value. Made by Alderman C. Waddle seconded by Alderman. 4 eyes, 0 nays. Motion passed.

11. Consider, Discuss and Approve the new 2020 Tax rate. Rate adapted at .3444 for 2020 on \$100.00 Taxable valuation for this town.

Motion to approve made by Alderman G. Mink seconded by Alderman M. Greening. 4 ayes, 0 nays. Motion passed.

12. Closed Executive Session. (yes)

13. Other Business

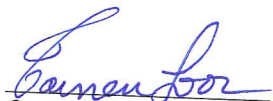
A. Update of November elections

B. Review of commercial water and sewer rate/fee's

14. Adjournment

Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. 9:38 PM

Respectfully Submitted,



Carmen Loor
City Secretary