

THE WOODLOCH TOWN COUNCIL HELD A REGULAR MEETING ON MONDAY, JANUARY 13, 2020 AT 7:05 PM.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: M. Greening, A. Rutherford and G. Mink (Pos 3 Vacant). Absent: Belinda Hackleman Quorum was established.
4. Citizen Comments – Not to exceed 30 minutes 3 minutes per person.
None.
5. Approval of all previous month's minutes
Motion made to approve December 9, 2019 minutes by Alderman A. Rutherford seconded by Alderman M. Greening. 3 ayes, 0 nays. Motion passed
6. Monthly Reports
 - A. Financial report - Presented to Council by Mayor Leino General Fund Expenses: \$2,016.01 Income: \$(2,016.01). Utility Fund Expenses: \$13,711.72 Income: \$18,755.38.
 - B. Ad Valorem Activity - Presented by Guy Griscom, tax assessor. Collected in Dec 2020 \$11,035.84 of 2019 Taxes. \$635.05 and 2018 Taxes and \$574 for 2017 Taxes. 2019 Taxes must be paid by January 31, 2019 or they will become delinquent on February 1, 2020.

Total collection as of 10/01/19 – 12/31/19 \$17,206.89
 - C. Public Works – Operations - Jason Sessum presented report to Council
 - The accountability report for the month of December is 89%. We did 17 registers back and placed 14 registers in the ground. Spoke with RVS because some of the meters are not reading correctly. Will continue to clean up the system so we will get it where it needs to be.
 - Found a total of four leaks that have been repaired. Two leaks were at the sewer plant.
 - No excursions for the waste water report.
 - Working on the Woodhollow location. Will be ordering a new pump soon.
 - D. Engineering – Presented by Mike Mathena – Engineer
 1. **Texas Water Development Board (TWDB) Drinking Water State Revolving Fund Loan-Pressure Tank No. 1 Replacement (2017 Loan with 100% Loan Forgiveness)**
Attached is the Recommendation of Award for the Pressure Tank Replacement project. Once the Council approves the Recommendation, then we will move forward with preparing the contract. Would like to award contract to Schier Construction Co., Inc. in the amount of \$95,800. Would like council approval to move forward. Mayor asked for a motion to approve. Motion to approve made by Alderman M. Greening and seconded by Alderman G. Mink. 3 eyes, 0 nays Motion Passed. Mike to check with the TWDB if they need a separate action item for February's meeting.
 2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund Intended Use Plan.**
The loan is closed and has been funded (\$800,000). We are working on the Engineering Report and the Environmental report for the TWDB. We are planning to attend a meeting

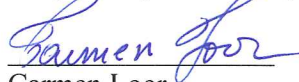
between the TWDB and the GLO (the two funding sources on the project) this coming Friday. The purpose of the meeting is to coordinate the environmental documents for each organization, and to discuss coordination on the project as a whole.

3. GLO Tax Day/Memoria Day Flood Relief (Wastewater Treatment Plant Phase I)

The preliminary design of phase 1 is nearly complete. Based on the meeting Friday, we will know which agency will have control over the review. We anticipate being ready for reviews in the middle of February.

7. Consider, Discuss and Approve Accounts Payable - Presented by Mayor, R. Leino Jr.
Motion to approve Accounts Payable was made by Alderman A. Rutherford and seconded by Alderman G. Mink. 3 ayes, 0 nays. Motion passed
8. Consider, Discuss and Approve opening a TWDB Project account at Texas First Bank.
Motion to approve opening a TWDB Project account at Texas First Bank made by Alderman A. Rutherford and seconded by Alderman G. Mink. 3 eyes, 0 nays. Motion passed.
9. Consider Discuss and Approve adding Matthew Greening as a signer on TWDB project account at Texas First Bank.
Motion to approve made by Alderman: Gerald Mink and seconded by Alderman: A. Rutherford. 3 ayes, 0 nays. Motion Passed.
10. Consider, Discuss and Approve removing Janice Ray as a signor on Woodforest account for the Woodloch Health Facilities Corporation.
Motion to approve made by Alderman: M. Greening and seconded by Alderman: A. Rutherford. 3 ayes, 0 nays. Motion Passed
11. Closed Executive Session
12. Other Business
 - a) Notification of candidate for city attorney-Mayor will provide more information soon.
 - b) Notification of coming elections and registration is open for Mayor, and Alderman position 4 & 5
 - c) Information regarding status of archeological survey and progress of sewer treatment plant. Engineer's report covered this area.
13. Adjournment
Motion to Adjourn made by Alderman: A. Rutherford seconded by Alderman: G. Mink. 3 ayes, 0 nays. Motion passed. 7:59 PM

Respectfully Submitted,



Carmen Loor
City Secretary