

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON MONDAY, JUNE 14, 2021. Meeting started at 7:38 pm

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:  
Mayor, R. Leino Jr., Aldermen: G. Mink (running late), M. Greening, Christopher Waddle. L. Kessner, M. Greening, Quorum was established.

4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person)

**Diane Lincoln:** Regarding ISO. All the previous Mayors enrolled concerned to health and safety of all the residents. I am sure you all are aware of that on May 18<sup>th</sup> the ISO office performed their inspections on our emergency service district and being on the board of the Fire Department we all helped with the paper work. In the previous meetings we brought up with what I am concerned because I do live here and out of 25 fire hydrants 11 of them failed. What concerned us is that they were tested for the pressure. I was hoping they got back with you on that as it concerns me that fire pressure test which leaves the residents of River Ridge and River Oaks and Woodhollow at fire protection risk. Their report will be available to the public within 30 days of their inspection. There are two concerns here, one is for fire protection which I am not sure how it is going to affect Woodloch per say but the other thing is that it does affect home owner's insurance. For the past 15, 16 years the ESB has been a rating of 2. The rating goes from 1 to 10 1 being the highest and 10 being the lowest. The higher the ratings the better our insurance rates. So hopefully it is not going to lower our rating too much. I am hoping that Woodloch can solve all the problems. Once ISO completes their reports, they will send it to all the insurance companies, so as soon as Woodloch can get all of problems solved it will help our insurance rates.

Mayor asked a question. How many times does this ISO report gets done? Yearly? Diane: "I don't know but I can find out"

Mayor: "The problems that they have issued to us have been around for years and it is just now that it comes up. I have been working with Jason and we are working on it and will take care of the issues but I am wondering how many years this has been going on and we are just hearing of it. I don't know how many times these reports are done, but we are working on getting them solved. We have been in touch with the fire department Captain so if you have any questions, he should fill you in on that" Lincoln: "I work there three days at week so I am always aware"

5. Appoint, take oath-of-office, and swear in Donald J. Nichols III to Alderman Position 5.  
Donald J. Nichols was sworn in by the Mayor, Ralph Leino.
6. Approval of all previous month's minutes.  
Motion to approve last month's minutes made by Alderman M. Greening seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed
7. Monthly Reports
  - A. **Financial** – Mayor Ralph Leino. Total General \$680.69 Total expenses: \$1,998.85. Utility Fund Total Income: \$26,483.94 Total Expenses \$14,443.01
  - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. No collections for the month of May. We may still have some collections as we mailed the late statements. Tax roll is schedule to be certified July 25, at which point will begin the calculation of the tax rate. When the Mayor sets the meting for the adoption of the budget, we will adopt the tax rate by September 2021.

- C. **Public Works – Operations** – Jason Sessum. Due to the extensive rain in May, the Pumpage was down for the month (959,000). Way down but this is normal for this month, at the same hand the waste water treatment went up as we may have treated some rain water. No excursions this month and construction at the waste water is well under way. On another note, I understand the Council would like a tour of the plants and we are trying to set this up. We must post as an agenda. Mayor asked the council if they wanted to set it up. Everyone agreed for Saturday, July 3rd at 11:00 am. Mayor agreed to send out and post the agenda.

Jason informed the council that this week an auto-box will be installed at the water plant. What that means is that if there are any emergencies like losing water pressure at the water plant the auto-box will send notifications to operations.

Mayor also informed that at this time all the emergency calls are now being transferred to the new ground's manager Andrew. So, he will go and investigate and escalate the calls to operations if needed. Andrew will now start giving reports for the month as well.

- D. **Engineering** – Presented by Melwin Mathew

1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed the 1-year warranty period.

2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.**

Recent rain has prevented C3 Constructors to be on site. The Electrician (Pfeiffer) will continue with their rough-in work a conduit schedule.

3. **Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen.** The design of the generator is complete, and we are working on the lift station rehab. Pending on WWTP to reach milestone in order to get loading information for electrical.

4. **TxCDBG Grant – Sanitary Sewer and Manhole Rehab.** The project is complete and we are working through some final project closeout procedures. We are also planning to include some Lift Station work into this contract for maintenance and upkeep.

5. **Pressure Tank No 2 Recoating -L240**

TWDB has approved the project to be proceeding to the execution phase Will be conducting a Pre-Con and project start-up soon.

8. Consider, Discuss and Approve Accounts Payable.

Motion to approve Accounts Payable made by Alderman M. Greening and seconded by Alderman C. Waddle. 4 ayes, 0 nays. Motion passed.

9. Closed Executive Session (Yes)

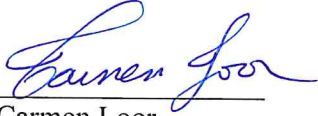
10. Other Business

- a) Notify customers of online payment discrepancies with third party payments. Some customers are using an app or third-party payment portals which does not guarantee that their payment will make it by the due date and in turn get put on the cut off list. I will be announcing in Facebook that we do not certify or recommend third party payments, we have our own payment website and a link is posted in our website.
- b) Update on current projects-we went through this with the engineering report.

11. Adjournment

Motion to Adjourn made by Alderman: M. Greening seconded by Alderman: G. Mink. 4 ayes, 0 nays. Motion passed. 8:40 PM.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Carmen Loor". The signature is written in a cursive style with a horizontal line underneath the name.

Carmen Loor  
City Secretary