

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON THURSDAY, DECEMBER 16, 2021, Meeting started at 8:14 pm (Meeting started late due to a disruption between Mayor Leino and previous Mayor Diane Lincoln regarding her tripod for her camera. Mayor Leino asked her to remove it and she didn't comply. Police were called.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: M. Greening, Donald Nichols, L. Kessner Quorum was established. Absent: Christopher Waddle.
4. Citizen Comments – Not to Exceed 30 minutes (3 minutes per person) Diane Lincoln regarding ISO Report, water testing lab. She asked if we changed our water testing lab. She stated that she has not gotten answer to her questions. Mayor let her know that citizen's comments are just that, they don't require interactions and that she can submit a request via email or written letter.
5. Approval of all previous month's minutes.
Motion to approve last month's minutes made by Alderman L Kessner and seconded by Alderman: D. Nichols. 3 ayes, 0 nays. Motion passed.
6. Elections Update
Notice of posting was announced for the May 7, 2022, Elections. Expiring terms for May 2022 positions for Mayor, Alderman Position 4 and Alderman Position 5. First day to file for a place on the General Election Ballot is January 19, 2022, and last day is February 18th, 2022, by 5:00 pm.
7. Monthly Reports
 - A. **Financial** – Mayor Ralph Leino. Total Income for General for the Month of \$1,219.80 Total expenses: \$2,363.12. Utility Fund Total Income: \$26,707.02 Total Expenses \$21,068.18.
 - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom Total collection for by the end of November 2021 was \$3,006.35. Mr. Griscom wanted to make us aware that if want to take credit on your Federal Income Tax for 2021 taxes will have to be paid by December 31, 2021. The appraisal district issued a supplement for year 2021 on Nov 16. They issue one every month if there are changes, this is the third one. They adjusted all the accounts that had late hearing. Now all that's coming through is the exemptions that were filed before the taxes go delinquent.

Meeting was moment early disrupted as Ms. Diane Lincoln became ill and needed assistance. She was helped outside by her companion and Mike Mathena. Mayor stated, "It is really hard to tell what is real of fake anymore" He stated that he feels bad and awkward at the same time. Meeting re started at 8:31 pm.
 - C. **Public Works** – Operations – Mayor Jason was not able to make it
Accountability in Nov was 97% accountability. Everything is all good within permit limits. There were some water incidents down at River Oaks as there is a restoration project to make better drainage for the street but they have broken some our main and we are working on getting these resolved as the town has to pay for these incidents and we have to find out who is responsible so we can send them invoices for these 4 water main breaks. .
 - D. **Grounds Manager Report. Presented by Mayor Leino** Maintenance the tractor and mower. Started mowing grounds, town hall, water, and sewage plants as well as all the lift stations. Read meters and was trained on how to remove meters.
 - E. **Engineering** – Presented by Mike Mathena

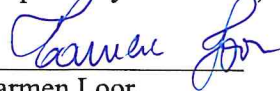
1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed the 1-year warranty period.
2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.**
 - a. **Site work.** - Light Point is currently working to implement a sound attenuation system that can help reduce the noise from the blowers. Majority of sitework has been finished and start-up procedures for the treatment plant will be scheduled. .
 - b. **WWTP** – AUC is working on final installation. Start-up procedures will be scheduled. .
3. **Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen.** The contracts with McDonald Electric have been reviewed, approved and the Notice to Proceed as executed. The order for generator has been put in; however, there is a large lead time on the fabrication and delivery of the generator unit (upwards of 8 months). Once the generator is closer to delivery, some minor sitework can be scheduled to begin.
4. **TxCDBG Grant – Sanitary Sewer and Manhole Rehab.** The project is complete, and the invoice for the release of retainage has been sent. The project is in the 1-year warranty period. .
5. **Pressure Tank No 2 Recoating -L240**
The project is in the 1-year warranty period.

Mayor asked Mathena about the Covid funds and how to allocate them and Mike advised to keep a spread sheet to track all the transactions, pay the lift station pumps with that and keep track and copies of everything paid with these funds.

Mayor also mentioned that we need a new officer (Board Member) to be on the Woodloch Cultural Education as Mr. Mink has passed away and we need another officer to take his place. He would like to use the money to buy a welding unit for the town of woodloch to use to repair the steel barrier around the end of the street. We want to wait until after the wastewater is done to repair this area.

8. Consider, Discuss and Approve Accounts Payable.
Motion to approve Accounts Payable made by Alderman M. Greening and seconded by Alderman L. Kessner. 3 ayes, 0 nays. Motion passed.
9. Consider, Discuss and Approve 2022 Holiday Schedule. Motion to approve 2022 Holiday scheduled made by Alderman L. Kessner and seconded by Alderman M. Greening. 3 ayes 0 nays. Motion passed.
10. Closed Executive Session (No)
11. Other Business
 - a) Consider Discuss and Approve matter pertaining to audit, W2's and 1099's. To approve audit be done by Matt Gerdin and approve the bid to do the W2's and 1099 by McCormick LLC.
Motion to approve made by L. Kessner and seconded by Alderman M. Greening. 3 ayes, 0 nays. Motion passed.
12. Adjournment
Motion to Adjourn made by Alderman: L. Kessner and seconded by Alderman: M. Greening. 3 ayes, 0 nays. Motion passed. 8:53 PM.

Respectfully Submitted,


Carmen Loor
City Secretary