

THE WOODLOCH TOWN COUNCIL HELD A REGULAR AGENDA MEETING ON April 14, 2022, Meeting started at 7:02 pm.

1. Call to Order by Mayor Leino
2. Opening prayer and Pledge of Allegiance to the flag of the United States of America was led by Mayor Leino
3. Roll Call Present at the meeting were:
Mayor, R. Leino Jr., Aldermen: M. Greening, Donald Nichols, L. Kessner, Christopher Waddle Quorum was established.
4. Citizen Comments – None
Not to Exceed 30 minutes (3 minutes per person) Diane Lincoln regarding ISO Report, water testing lab. She asked if we changed our water testing lab. She stated that she has not gotten answer to her questions. Mayor let her know that citizen's comments are just that, they don't require interactions and that she can submit a request via email or written letter. (None this day)
5. Approval of all previous month's minutes.
Motion to approve minutes made by Alderman C. Waddle and seconded by Alderman D. Nichols. 4 ayes 0 Nays. Motion passed.
6. Consider, Discuss and Approve Accounts Payable. Motion to approve Accounts Payable made by Alderman L. Kessner and seconded by Alderman. M. Greening 4 ayes 0 Nays. Motion passed
7. Monthly Reports
 - A. **Financial** – Mayor Ralph Leino. Presented by Ralph Leino.
 - B. **Ad Valorem Activity** – Tax Assessor presented by Guy Griscom. YTD collected taxes from 10/01/2021 to 03/31/2022 were \$28,031.44. Total receipts for 03/2022 \$793.32. Mr. Griscom announced he renewed his license for another year.
 - C. **Public Works** – Operations – Jason Sessum.
Billing is good for the month of March. Historical Pumpage, we are still under. Accountability is good, no leaks to report. We had a mishap with the flow meter at the Waste Plant it kept spiking at 100% messing up the numbers (it is under warranty). We have an average we are going to have to meet and because of that, I must report a violation for March because our daily average is higher than usually, we only pump 800K for the flow meter said we pumped 3Million. We do have to report it. The new plant is doing great, and we are doing our due diligence to make sure it stays in good condition. We are going to make sure we maintain the blowers, so we must make sure we budget for that quarterly is going to be about \$700 each quarter. We have billed Revell Construction who broke mains in River Oaks and are waiting to see if they make payments will follow up on this in a month. Damon and Brandon go by and check on them doing their construction and will ask Andrew to check in on the crew daily.
 - D. **Grounds Manager Report.** Presented by Andrew Correa: Maintained Grounds, tools, read meters and performed cut offs. Mowed lift stations and turn on new customers. Removed litter from water plant. Also help with the Town's IT issues when power outages occur. The registers that were broken were sent to RG3 months ago to be replaced but they still have a delay in parts due to the pandemic and will let us know when they get them.
 - E. **Engineering** – Presented by Mike Mathena
 1. **Texas Water Development Board – Drinking Water State Revolving Fund Loan Pressure Tank No 1 Replacement (2017 Loan with 100% Loan Forgiveness)** – The project is complete and has been placed the 1-year warranty period.
 2. **TWDB 2018 Hurricane Harvey Emergency Clean Water State Revolving Fund (WWTP Phase 2)/GLO Tax Day/Memorial Day Flood Relief (WWTP) Phase 1.**

- a. **Site work.** - A sound attenuation system for redirecting noise from the WWTP is planned to be installed at the blower pumps. C3 Contractors will soon be at site to conduct the installation.
- b. **WWTP** – The treatment facility is fully operational and currently in the 1-year warranty period.
- c. **Project Closeout** - The GLO contract for this project has been completed. The TWDB portion of the project can still be active and LPE will utilize to fund the sound wall for the WWTP.

3. **Hurricane Harvey Recovery – WWTP Generator, Lift Station and Bar Screen.** The contracts with McDonald Electric have been reviewed, approved and the Notice to Proceed as executed. The order for generator has been put in; however, there is a large lead time on the fabrication and delivery of the generator unit (upwards of 8 months). Once the generator is closer to delivery, some minor sitework can be scheduled to begin.

4. **TxCDBG Grant – Sanitary Sewer and Manhole Rehab.** The project is complete, and the invoice for the release of retainage has been sent. The project is in the 1-year warranty period.

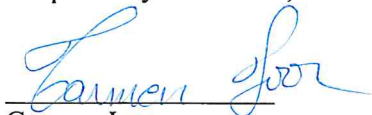
- a) **Phase II** – LPE is currently in the process of coordinating approval from TDA approval to use remaining CDBG funding in this grant for the rehabilitation of the existing manholes in the Town’s sewer system along North and South Woodloch streets.

5. **Pressure Tank No 2 Recoating -L240**

The project is in the 1-year warranty period.

8. Consider, Discuss, and Approve, nomination for Alderman Position 1.
The persons that wanted to come in regarding open Alderman Position 1 did not show up to the meeting, so we are going to table this item line. Please share anyone you would like to recommend.
9. The Town of Woodloch has entered into a joint election’s agreement with Montgomery County as we have a contested election on May 7th, 2022. City secretary provided voting locations and provided the Official Ballot order.
10. Closed Executive Session: (yes)
11. Other Business
 - a) Consider Discuss and Approve matters taking precedence coming from closed session
 - b) Reminder to vote May 7th.
12. Adjournment
Motion to Adjourn made by Alderman: C. Waddle and seconded by Alderman: M. Greening. 4 ayes, 0 nays.
Motion passed. 7:48 PM.

Respectfully Submitted,



Carmen Loor
City Secretary