

THE WOODLOCH TOWN COUNCIL HELD A REGULAR RESCHEDULED AGENDA MEETING ON MAY 29,
2025,
meeting started at 7:04 pm.

1. Call to Order by Mayor Pro Tem Jason Restrepo
2. Opening Pledge of Allegiance to the flag of the United States of America was led by Mayor Pro Tem Jason Restrepo
Prayer was led by Town Secretary
3. Roll Call Present at the meeting were:
Mayor Pro Tem Jason Restrepo, Alderman: M. Greening, R. Zepeda, L. Kessner and L. Nichols
Quorum was established.
4. The City Secretary swore in Mayor Pro Tem-Alderman Position #1 Jason Restrepo for the 2025-2027 office term.
Mayor Pro Tem Jason Restrepo swore in Mathew Greening for the 2025-2027 office term for Alderman Position # 2 as well as Rachel Zepeda for the 2025-2027 office term for Alderman Position #3.
5. Citizen Comments: NONE
6. Approval of all previous month's regular meeting minutes.
Motion to approve minutes made by Alderman L. Nichols and seconded by Alderman L. Kessner
4 ayes - 0 Nays. Motion passed.
7. Monthly Reports
 - A. Financials – Mayor
General Fund Account – Total Income of \$2,831.96 with total expense of \$2,145.88 for a net gain of \$686.08
Utility Fund Account – Total Income of \$28,116.00 with a total expense of \$18,755.77 for a net gain of \$9,360.23
 - B. Ad Valorem Activity – Tax Assessor - Utility Tax Services, LLC - total receipts of \$0 for April 2025 with a total receivable of \$21,666.41 as of April 30, 2025. There were 2 adjustment refunds. A delinquent attorney is still suggested for the Town to help with recovering payments faster.
 - C. Public Works – Jason not present – Maintenance Manager read the report; We pumped 1.7 million gals, no excursions. Fixed a 4" water main leak on River Oaks. Blower # 2 has been down and blower #1 is on its way down, Maintenance Manager is on it.
 - D. Engineering – Melwin Mathew: Preliminary Engineer plans are currently in development. LPE has evaluated the feasibility of incorporating more roadway rehabilitation into the overall drainage improvement for N. and S. Woodloch street. Justification Letters and associated Exhibits have been turned into the GLO for final approval.
The project will encompass concrete roadway rehabilitation with an underground drainage system at the corner of N. Woodloch by the storm outfall area. The outfall itself will also be rehabilitated to include clearing, slope improvements, and potential drainage infrastructure such as a large diameter storm outfall pipe.
Needham Manufacture Home Park – Feasibility Study
Developer: DRE Solutions, LLC. Mr. Cameron Hare
 - a. Report – The proposed development is a 218 manufactured home park. LPE conducted a feasibility study for the impact and capacity utilization of the City's water and sewer capacity by the proposed development. The study was initiated on 04/28/2025.
The development is not within the City limits, however it is located within the ETJ.
Therefore, all engineering criteria will be per Montgomery County standards for


building, floodplain, drainage etc. The Feasibility Study report was completed on May 28th, 2025 and a pdf copy was sent to the Developer and their associated representatives.

E. TOW Maintenance Manager – Mowed Lift station on Needham and Woodhollow. Had a large burn pile on the N Woodloch large field, residents concerns about ashes on their cars, smaller piles will be burned in the further fields. Decided to investigate if there is a leak on River Oaks as we believe, so I popped open some manholes and found water running in them (tested for chlorine but nothing), I've communicated with Pcnt #4 to have them investigate. I worked on the portable generator, it's working now and it helped while the power was down this week. I will be repairing blowers 1 & 2 for less than \$1,000 (replacing each will cost \$6,000 per).

8. Considered and Awarded the Threatened and Endangered Species (T&E) Assessment required by Community Development Block Grant - Disaster Recovery (CDBG-DR) to one of the 3 companies who sent in their proposal.
Motion to award to Terracon was made by Alderman L. Nichols and seconded by Alderman R. Zepeda
4 ayes - 0 Nays. Motion passed.
9. Considered and Awarded the contract to the chosen accounting firm from proposals received
Approved
Motioned to award the contract to Trifecta Management was made by Alderman L. Kessner and seconded by Alderman R. Zepeda
4 ayes – 0 nays. Motion passed.
10. Considered and awarded the contract to the Operations Utility company from proposals received
- Table until after executive session.
11. Considered, Discussed and Approved Accounts Payable.
Motion to approve made by Alderman L. Nichols and seconded by Alderman R. Zepeda
4 Ayes - 0 Nays. Motion passed.
12. Considered, Discussed, and Approved returning/reinstate the Mayoral salary to the original pay as January 1st 2025
Motion made by Alderman R. Zepeda and seconded by Alderman L. Kessner
4 ayes - 0 Nays. Motion passed.
13. Closed Executive Session: (started 7:54pm and ended 8:20 pm) – 49:49 mark
14. Other Business: Take action for item #10
Considered and awarded the contract to the Operations Utility company from proposals received
Motioned to award the contract to HydroTech was made by Alderman L. Nichols and seconded by Alderman L. Kessner
4 ayes – 0 nays. Motion passed.
15. Adjournment
Motion to approve made by Alderman L. Nichols and seconded by Alderman L. Kessner
4 Ayes - 0 Nays. Motion passed.

Meeting end time 8:23 pm.

Respectfully Submitted,


Marlene Quintanilla
City Secretary