

THE WOODLOCH TOWN COUNCIL HELD A REGULAR SCHEDULED AGENDA MEETING ON OCTOBER 23, 2025,  
meeting started at 7:00 pm.

1. Call to Order by Mayor Pro Tem Jason Restrepo
2. Opening Pledge of Allegiance to the flag of the United States of America was led by Mayor Pro Tem Jason Restrepo  
Prayer was led by Town Secretary
3. Roll Call Present at the meeting were:  
Mayor Pro Tem Jason Restrepo, Alderman: Mathew Greening, Kyle Harfield and L. Nichols and R. Zepeda  
Quorum was established.
4. Citizen comment –  
Diane Lincoln: You're number six since I left which concerns me I hope you will bring some stability to the town because you are number six since 2017. I hope you'll stick around for a while so I'm gonna put to you the same thing I put to Ms. Thieme, I hope we will see some public reports on the audits soon, apparently it's been in the works for quite a while so hopefully we'll get some reports on all of them.  
Thank you.  
Tosha Restrepo: I kind of wanted piggyback on Diane, again thank you so much for being on the committee as Alderman and then progressing to the mayor. I think maybe the difference could be that he's been here in the community since he was 16 years old and I have been in the community since 2004 right . Not to the..... rest of the mayors that have been here but I know that Jay has seen all kinds of things and I believe he knows how to handle them, he can handle them better with the support of the Aldermen and I'm here also to support him as well . So again thank you so much for staying, thank you so much for taking an Alderman position taking a pro tem position and then here we are today, so thank you thank you.
5. Considered and accepted Tawnie Thieme resignation as Mayor of the Town of Woodloch  
Motion to approve made by Alderman L. Nichols and seconded by Alderman R. Zepeda  
4 ayes - 0 Nays. Motion passed
6. Considered, Discussed, and moved to nominate and swear in Mayor Pro Tem Jason Restrepo to the Mayor position  
Motion to nominate Mayor Pro Tem Jason Restrepo made by Alderman M. Greening and seconded by Alderman L. Nichols  
4 ayes - 0 Nays. Motion passed  
Mayor Pro Tem Jason Restrepo was sworn-in as Mayor by the City Secretary
7. Considered, Discussed, and approved removing Tawnie Thieme from all the following bank accounts

UTILITY OPERATIONS  
PAYROLL ACCOUNT  
GENREAL OPERATIONS  
WATER DEPOSIT ACCOUNT  
GLO 720K 19-076-031-B388  
WOODLOCH CULTURAL EDU FACILITIES FINANCE CORP  
WOODLOCH HEALTH FACILITIES DEVELOPMENT CORP  
ESC TWDB 800K LF1001029  
PROJ TWDB 800K LF1001029  
PROJECT 249K GLO C121 9560  
PROJECT 350K TDA CDBG 9578  
PROJECT EMILDA GLO 24-067 8651

Motion to nominate was made by Alderman L. Nichols and seconded by Alderman K. Harfield  
4 ayes - 0 Nays. Motion passed

8. Approval of all previous month's regular meeting minutes.  
Motion to approve minutes made by Alderman L. Nichols and seconded by Alderman K. Harfield  
4 ayes - 0 Nays. Motion passed.

9. Discussed and Approved Resolution 10232025 - A RESOLUTION OF THE CITY COUNCIL OF WOODLOCH, TEXAS, DESIGNATING AUTHORIZED SIGNATORIES FOR CONTRACTUAL DOCUMENTS AND DOCUMENTS FOR REQUESTING FUNDS PERTAINING TO THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG)

Motion to approve minutes made by Alderman K. Harfield and seconded by Alderman M. Greening  
4 ayes - 0 Nays. Motion passed

10. Monthly Reports

A. Financials – Mayor

General Fund Account – Total Income of \$3,067.74 with total expense of \$48,139.77 for a net loss of \$45,072.03

Utility Fund Account – Total Income of \$28,747.73 with a total expense of \$19,922.03 for a net gain of \$8,825.70

B. Ad Valorem Activity – Tax Assessor - Utility Tax Services, LLC - total receipts of \$0 for September 2025 with a total receivable of \$14,298.99 as of September 30, 2025. We have not received any calls to arrange instalments.

C. Public Works – Jason Sessum – We did have excursions this month at the wastewater treatment plant on the TSS same thing as we had, this we've noticed a drop in pH, that's starting to affect the wastewater plant, so our permits for six we're getting 6.03 left. Last week we had a 4.6 when they grabbed it but I came out here, did more adjusting and we got it up to the 6.03. Right now we're seeing a plus with that when it had told is our chemical provider and Maddox is the powder substance to add to it adds alkalinity which then raises the pH. It'll affect the operations of the wastewater plant too so the things been kind of on that tether deal on the elevated numbers on TSS. So with the help of Nick doing the blower stuff we've been able to make some changes down there since we have more blowers now, we only had one for a little while so when it came here we fixed the first one and now we have the second one so things are looking up down there. But we do have to add some maggox so I'm going to try that and see how that affects the plant. As far as pumping goes at 1.6 that's down from the 1.9 last last month from that main break, but we fixed a couple of other leaks too so that number should keep creeping down. Historical pumpage were online, we still have a lot of water left on the Lone Star permit.

D. Maintenance Manager:

replaced several water boxes within the ETJ

repaired several leaks

main leak at 10763 river oaks

main leak and new taps at 10727 river oaks

replaced the line to 10922 there was a hole in the line under the road. Had to drill a new line

Clocked one of the fire hydrants on river oaks. Several more to do. I will need new bolts. The bolts are currently rusted and break at 50lbs per the design of breakaway bolts.

Pump was pulled and cleaned at the river oaks lift station

The parts for the zero-turn arrived and were installed. The fields were mowed.

The storm drain on river oaks was inspected, gaps as large as 4 inches were seen between the concrete pipes underground. Water was entering the storm drain through these cracks.

Meter reads were completed and late notices were passed out accordingly

I mowed behind the wastewater treatment plant and cleared some of the area to build a hog trap

Cleared dead trees and underbrush from field #2 near the wastewater treatment plant

I was informed that there was no pressure in the fire hydrants, I inspected and tested the hydrants all were working as designed.

Picked up trash in the streets, residents need to make sure they're using trash bags when putting out the trash

Found debris in front of the water plant was unable to identify the culprits at this time I am still looking into this

The fire hydrant on wood hollow had a trash bag over it I removed the bag to test operation and when I was unable to do so the hydrant needs to be repaired. Jason to provide a quote.

The wastewater treatment plant blower and motor were taken to the shop to be repaired, turn around time is a couple of weeks, they should be ready anytime.

Maintained the mower and tractor via grease gun. Fluids were checked and all blades were sharpened. The generator was tested and is running. Need to repair the carburetor to fix a hunting issue when not under load.

E. Engineering – GLO CDBG Imelda Grant – Drainage Improvements: The project will encompass concrete roadway rehabilitation with an underground drainage system at the corner of N. Woodloch by the storm outfall area. Portion of S. Woodloch will also involve street reconstruction with new drainage infrastructure. The outfall itself will also be rehabilitated to include clearing, slope improvements, and potential drainage infrastructure such as a large diameter storm outfall pipe.


Environmental – PMI is conducting the environmental assessment of the project scope in accordance with GLO requirements. GLO provided approval of the proposed change order expanding scope for drainage improvements on portions of S. Woodloch Street.

Engineering – Engineer design for the project is currently underway. The project is anticipated to finish design phase by end of September, with Bid Phase is expected to begin the first week of October.

11. Considered, Discussed and Approved Accounts Payable.  
Motion to approve made by Alderman M. Greening and seconded by Alderman L. Nichols  
4 Ayes - 0 Nays. Motion passed.
13. Closed Executive Session: (started 7:29pm and ended 8:09 pm)
14. Other Business:  
We're going to take a vote to make a referral to the Montgomery County District Attorney in regard to the former mayor  
Motion to approve made by Alderman K. Harfield and seconded by Alderman L. Nichols  
4 Ayes - 0 Nays. Motion passed.
15. Adjournment  
Motion to approve made by Alderman K. Harfield and seconded by Alderman L. Nichols  
4 Ayes - 0 Nays. Motion passed.

Meeting end time 8:12 pm.

Respectfully Submitted,

  
Marlene Quintanilla  
City Secretary