

Sample Club Meeting Times

Tips for selecting your club meeting time:

- Talk with your commander about the best day and times for Cubbies® club to meet. Usually, you will want to coordinate this with other Awana® clubs at your church.
- Check with some of the parents (verbally) to get suggestions. You can conduct a survey, but generally once people have voiced their opinion in writing they are more likely to be upset if you select a time other than the one they suggested.
- Cubbies materials are designed for a two-hour time frame. An effective club program cannot be run in less than 90 minutes.



Club Structure Options

Below are samples of two ways to structure your Cubbies club. The first one is for a meeting time of two hours. The second one is for a meeting time of 90 minutes.

Two-hour Cubbies Club

TIME	SEGMENT(S)
6:15-6:30	Coming In (prior to official start of club; while kids are arriving)
6:30-6:40	Starting and Puppet Show
6:40-6:50	Songs and Prayer
6:50-7:10	Lesson Time
7:10-7:45	Handbook Time
7:45-8:10	Play Time
8:10-8:20	Snacks
8:20-8:30	Going Home

90-minute Cubbies Club

TIME	SEGMENT(S)
6:15-6:30	Coming In (prior to official start of club; while kids are arriving)
6:30-6:45	Starting, Songs and Puppet Show
6:45-7:05	Lesson Time and Prayer
7:05-7:30	Handbook Time
7:30-7:50	Play Time
7:50-8:00	Going Home

Suggestions for club schedule and facilities:

Schedule

- Songs and Prayer can be done before or after Lesson Time. Since Cubbies are sitting while they watch the Puppet Show, it may be helpful to involve them in active songs with motions before they sit again for Lesson Time. On the other hand, the Puppet Show story transitions nicely into the lesson, and you may find it works better to do Songs or Prayer or both Songs and Prayer in Starting Time or after Lesson Time.
- Snacks are optional and can be done at any time during club. If you meet for 90 minutes, skip snack time. Many clubs find that snacks work well after Play Time and before Going Home.
- Schedule Handbook Time after Lesson Time so Cubbies can review the lesson and gospel message with handbook leaders. (You may choose to do Songs and Prayer in between Lesson Time and Handbook Time.)
- Allow time in your schedule for transitions. It generally takes about five minutes to transfer children to different rooms.

Facilities

- For Play Time, look for a room with a lot of open floor space, a high ceiling and no obstructions.
- The ideal Play Time room should be 40' x 40' (12 m x 12 m) or larger. However, the teaching plan lessons include several options for games, and at least one of these can usually be played in a smaller space.
- Smaller rooms are best for Handbook Time to eliminate distractions. Set up partitions (if available) to eliminate distractions for Cubbies when more than one Handbook Time group meets in a room.
- For Lesson Time, use a room large enough to seat all Cubbies and leaders. Allow sufficient space for a sound system and/or digital projector and screen, especially if you have a large group. Using A/V equipment during Lesson Time enhances the experience for children.